



Cryo-EM Facility Use Guidelines and Etiquette

- Facility primetime hours are 9AM-5PM
 - Only independent users have night and weekend privileges
- Please be on time for your reservation
 - If you are more than 30 minutes late for your session you will forfeit your reservation.
 - No-shows are charged for their reserved time
- Whenever possible your grids should be ready to go at the start of your microscope reservation.
- Sign up to use any microscope, sample preparation equipment, or wet lab in FOM prior to your arrival.
- Log in to start your time in FOM or by scanning your ID in a card reader. Always log off at the end of your time in FOM or by scanning your ID in a card reader to make sure your recharge cost is accurate and to signal equipment availability.
- Absolutely no food in the cryo-EM facility and no drinks in the Wet Lab or Vitrobot rooms. Drinks are not to be kept on counters with the microscope controls.
- Please finish your session on time and clean up for the next user.
- If you ever have any doubts about the operation of a piece of equipment, please seek help from a facility staff member.
- Never use force on any piece of equipment, lever, button, etc. Hard physical force is never necessary on any lab equipment. If you sense force is needed, stop what you are doing and seek help from a staff member.
- Never try to diagnose and fix a problem by yourself without consulting with the facility staff.
- No flash drives or portable hard drives are allowed in any facility equipment.
- Use of the facility is a privilege. Many researchers depend on the smooth and safe operation of all equipment. Those that do not adhere to the community etiquette and guidelines are subject to suspension of privileges up to outright bans.

User hereby agrees to the terms outlined in this document.

Signed _____ Date: _____

Manager • UCSD Cryo-EM Facility

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